

Routine Home Maintenance Check List

Fall	Spring
<ul style="list-style-type: none"> <input type="checkbox"/> Check windows and doors on the exterior for possible air or water leaks. Make sure the weep holes are clear at the bottom on the outside. <input type="checkbox"/> Inspect caulking around windows for cracks or separation from the window or building. <input type="checkbox"/> Check the roof for loose shingles, tiles, or shakes. Make sure vents are in good condition and are not blocked with debris. <input type="checkbox"/> Make sure large trees/shrubs that are close to the home are trimmed back to avoid branches from damaging the exterior of the home, the shingles, or interfering with vents. <input type="checkbox"/> Check for leaves and debris in gutters and eavestroughs – check for blockages at the down-pipe connections. <input type="checkbox"/> Call a heating professional to service and clean the heating system before using it. <input type="checkbox"/> Vacuum and clean forced-air registers (vents) and ductwork. <input type="checkbox"/> Remove the hoses and any diverter manifolds or other attachments from the hose bib itself. 	<ul style="list-style-type: none"> <input type="checkbox"/> Clean and test all smoke alarms (replace batteries, if needed). <input type="checkbox"/> Test all GFCIs in bathrooms, kitchens, outside receptacles. <input type="checkbox"/> Inspect the roof visually from the ground, if possible. <input type="checkbox"/> Clean gutters and down-pipes and make sure downspouts and splash pads drain away from walls and foundation. <input type="checkbox"/> Inspect caulking inside and out and touch-up or replace where needed. <input type="checkbox"/> Clean windows, window tracks, and make sure weep holes are not blocked. <input type="checkbox"/> Clean sliding doors and tracks; lubricate openers and track rollers with silicone spray. <input type="checkbox"/> Check for leaks when turning on interior water supply to hose bibs and exterior faucets.
Winter	Summer
<ul style="list-style-type: none"> <input type="checkbox"/> Check the attic for leaks, check the insulation, look for blocked vents and check for any daylight coming in through the roof or around chimneys (may indicate a leak or hole). <input type="checkbox"/> Replace furnace filters. <input type="checkbox"/> Clean and test all smoke alarms – check or replace batteries. <input type="checkbox"/> Test all the Ground Fault Circuit Interrupters (GFCIs) and all panel breakers. <input type="checkbox"/> Remove ice and snow from porches and concrete stairs as soon as possible – don't use salts or other chemicals that will damage the concrete to melt or disperse ice. (Sand is a good, "green" alternative for slick surfaces.) <input type="checkbox"/> In freezing or snow conditions, check for ice dams on the overhangs of the roof. 	<ul style="list-style-type: none"> <input type="checkbox"/> Remove debris from gutters, eavestroughs, and down-pipes. <input type="checkbox"/> Examine window and door seals and repair as necessary. <input type="checkbox"/> Lubricate locks on doors and windows with silicone spray. <input type="checkbox"/> Check window and door screens for tears. <input type="checkbox"/> Check the condition of concrete slabs, sidewalks, and asphalt driveway – repair, as necessary. <input type="checkbox"/> Make sure sprinklers and hoses are directed against the outside of the house. <input type="checkbox"/> Make sure that plants and bushes are not growing up against the outside of the house (moisture can stay trapped and cause damage). <input type="checkbox"/> Check all landscaping and outdoor features to ensure good drainage away from the house.